



திருவள்ளூர் பல்கலைக்கழகம்
THIRUVALLUVAR UNIVERSITY
Serkkadu, Vellore - 632 115
Tamil Nadu, India

INSTRUCTIONS FOR APPLYING GENUINNESS

(Required for genuiness)

1. Government Institution / Non-Government Institution shall apply for the genuiness in the prescribed application available with the office of the Controller of Examinations.
2. The application should be **sent through Register Post addressed to the Office of the Controller of Examinations.**
3. The original certificates should be sent along with the request letter with prescribed fee.
4. The genuiness certificate will be sent to the concern with all original certificates.
5. Fees should be payable by Demand Draft drawn in favour of. "**The Registrar, Thiruvalluvar University**" payable at Vellore, through any Nationalized Bank as under.
6. Government Institution – Rs.250/-
7. Non-Governmental Institutions – Rs.1000/-

CONTROLLER OF EXAMINATIONS



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APPLICATION FOR VERIFICATION OF "CERTIFICATE OF GENUINNESS"

1. Name of the candidate :
2. Name of the College, College Code where Candidate underwent the course :
3. Register No. :
4. Duration of Study :
5. Date of Birth :
6. Contact Phone Number/ Mobile Number : /
7. Certificate for which Genuiness is required : Consolidated Mark sheet / Provisional Certificate / Degree Certificate
(Please tick whichever is required)
8. Whether Originals of the above certificates have been produced : Yes / No
9. Name of the Degree passed :
10. Date of issue of Mark Statement / Grade Card and Serial No. :
11. Date of issue of Provisional Certificate and Serial No. :
12. Date of issue of Degree Certificate & Serial No. :
13. Whether prescribed fee paid (if No give reason) : Yes / No

The above information are verified and found correct.

Checked by

Date of Verification

Controller of Examinations